Education Policy Committee Meeting Minutes

DATE: 10/4/2019

Members: Regina Grantham, Thomas Hanford, Maaike Oldemans, Abby Thomas, Carol Van Der Karr, Chris Widdall, Eric Edlund, Lindsey Darvin, Jeffrey Walkuski, Allyson Hasbrouck, Jade Molly, Margaret Gichuru

Members Absent: Regina Grantham, Allyson Hasbrouck, Jade Molly, Thomas Hanford, Carol VanDerKarr

Guests:Nancy Diller

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| **Topic** | **Comments/Discussion** | **Action** |
| **Approval of Minutes** | Review of minutes from September 20, 2019; approved | **Chris will make a few adjustments.**  |
| **Membership Update** | * Margrett Gichuru from the Childhood Education Dept. was welcomed as a new member
* Laura Dunbar (last name unsure) has nominated herself from the School of Arts and Sciences
* Two students have been nominated, they will start attending during the next meeting
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| **Old Business** | **Examination Week Policy Survey*** Up from 28 responses to 48 total responses as of the meeting time
* Survey would be presented during the chairs council meeting on 10/7
* Abby asked that all survey questions be included in the shared data drive document

**Course reset policy*** Abby asked that we review the course reset policy document and make any edits so that she may send this document to the Associate Deans
* Jeff asked if there should be a credit limit (50 credit limit), consider transfer students
* Abby indicated that the 50 credit limit was established based on other SUNY institutions
 | **Chris will ask Pam to send out the examination policy week survey once more, deadline of Oct. 16 for all responses.** **Chris will add the survey questions to the top of the shared data drive document** **Chris will ask Tom for the policies used by other SUNY’s so the committee can review that prior to the meeting on 10/18** |
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| **New Business**  | **Student (course reset) Forgiveness Policy** * Further discussion of whether there should be a 50 credit limit
* Jeff inquired about the timeline for the credits (1 or 2 years)
* Abby indicated that we should decide if we need a credit limit
* Chris indicated she would like the input of the associate deans on this
* A discussion about the questions at the bottom of the course reset policy document, the committee made edits to these remaining questions – to be sent to associate deans
* Jeff asked how one would prove a student has had an unfortunate circumstance, what the guidelines would be
* Margrett suggested/asked if there should be two different sets of guidelines for the two types of students (as Abby had indicated previously we are largely talking about two different types of students for this policy, one struggling academically, one struggling due to a tough circumstance)
* Longer discussion regarding specific grades for specific courses including GE requirements and how to handle those.
* Eric suggested starting small and selecting one of the two types of student situations (tracks) to deal with first going forward
 | **Chris and Abby will take minutes at the meeting with the Associate Deans.** **As a committee we will review the final exam policy survey results and discuss changes based on that feedback.** **Goal of having these items ready for the faculty senate by the beginning of Feb.**  |
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| **Adjourned** | 10:05am |  |
|  | Respectfully submitted by Lindsey Darvin |  |